



# ISTMA-AMERICAS MINUTES OF MEETING

Tuesday, February 5<sup>th</sup>, 2008  
St. Petersburg, Florida, USA

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|-----------------|-------------|----------------|-----------|
| <b>PRESENT:</b> | Harry Moser | Egon Jaeggin   | Rob Akers |
|                 | Tom Garcia  | Eduardo Beira  |           |
|                 | Horst Just  | Geoff Anderson | Les Payne |

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1. **Welcome / Opening Remarks / Adoption of Agenda:**

ISTMA-Americas President, Harry Moser, opened the meeting at 1:00pm and the Agenda was adopted as presented.

2. **Minutes of Last Meeting:**

Moved by Harry Moser and seconded by Egon Jaeggin to accept the Minutes from the June 10<sup>th</sup>, 2007 meeting in Joensuu, Finland as distributed. Carried.

3. **Financial Report:**

Moved by Harry Moser and seconded by Tom Garcia to accept the Financial Report dated December 31<sup>st</sup>, 2007 showing a surplus of \$7,018.47 as presented. Carried.

4. **ISTMA-Americas Contact List:**

The USA contact list was reviewed. Changes included removal of William Gaskin and a change to the spelling of Bruce Braker. Rob asked if the list could be used to promote ISTMA events to NTMA members by the national office and Tom Garcia replied that this was the case.

5. **ISTMA-Americas Questionnaire:**

The biannual business conditions survey was reviewed for possible changes prior to the 2<sup>nd</sup> half of 2008. No changes were suggested for the next survey questionnaire. Rob suggested that the NTMA office manage the June 2008 survey to generate an electronic version using the data on the approved questionnaire. This was agreed to by the committee. Les commented that the remuneration for this activity would naturally accrue to the NTMA. Eduardo requested that the data from the survey that is currently being conducted be sent to him in a spreadsheet format upon completion.

**ACTIONS:** CTMA to send the data from the survey (for the 6-month period ending December 31, 2007) to ISTMA-World. NTMA to assume responsibility of the survey and generate an electronic reporting form starting with the survey covering the 6-month period ending June 30, 2008.

6. **ISTMA-World Board Meeting Report – India:**

Americas President, Harry Moser, gave a verbal overview of the recent Board meeting held in Bangalore, India (October 29, 2007) that he attended as the ISTMA-Americas representative. Highlights included:

- Very interesting and good meeting; well organized by TAGMA
- ISTMA incorporation in Portugal now complete
- ISTMA statutes and structure has been settled
- Work on Terminology almost complete and sales via website
- Australia membership status pending
- Longer term financial plan for ISTMA-World presented
- Last World conference reviewed and request for the ability to publish all proceedings for future ISTMA-World conferences.
- Harry Moser to develop matrix of benefits between ISTMA-World and/or national associations – sort of benchmarking. Rob has some benchmarking statistics from other associations – matrix, framework – ISTMA website on best practice.

- Increase ISTMA membership awareness into fine machining sectors and other sectors to try and increase ISTMA multiple membership in North America
- Next ISTMA-World Board meeting is scheduled to be held in May 2008 in Shanghai, China
- Next ISTMA-World Annual Meeting will be held in South Africa June/July 2008 and in Asia in 2009

7. **ISTMA-World Update:**

- a) Eduardo reported on the use of the ISTMA website by different regions of the world and noted increased interest from China.
- b) Board of Directors funding to assist with attendance at meetings.
- c) The first member in the Global Partner Category is Üddeholm. Other possible companies include Mori Seiki or Makino from Japan. Assistance could be obtained from Mr. Koroda for Makino membership.
- d) Rob to approach AMT about becoming a new Americas member.
- e) Technology Book will be sold through the ISTMA-World website and income will be shared with national association members.  
**ACTIONS:** NTMA and CTMA to promote this to their members using banners available from the ISTMA website.
- f) Conference papers from all ISTMA meetings to be made available for publication.
- g) Next World Meeting will be held June 30 to July 2 or 3, 2008 in South Africa.
- h) 2009 ISTMA-Americas meeting to be held in January/February in Windsor, Ontario, Canada.

8. **World Conference 2010:**

Les asked the committee for direction and suggestions on a number of issues relating to the conference being held in Windsor, Ontario, Canada in 2010.

- a) Sponsorship: A number of \$10,000. major sponsorships was suggested plus a number of other opportunities to be made available such as transportation, dinners, evenings, etc. ISTMA website available for sponsorship promotion. Geoff suggested we develop a list of benefits for sponsorship.
- b) Call for Papers: to be sent out 12 months prior to the event (June 2009) is considered suitable with a 1-3 month deadline for PowerPoint or paper submissions.
- c) Conference Fees: Understanding the need to work within a set budget and following a review of a number of past World conferences, a very rough ballpark registration fee level of 1,000 Euro per delegate and 500 Euro partner fee was suggested. The concept is to budget for an acceptable level of quality and moderate attendance and keep the fees down. Conference dates to be set following a site visit to a potential hotel that is currently under construction and this is expected to be take place within the next couple of months.
- d) Tours/Presentations: The post conference tour to be set as soon as possible. Plant tours such as Technology Centers were discussed. Presentation topics were discussed such as NASCAR.

9. **Next Meeting:**

The next ISTMA-Americas meeting will be held in South Africa June 30 to July 2 or 3, 2008. A decision on whether to hold another meeting at the IMT Show in Chicago (September 2008) was deferred.

10. **Adjournment:**

Meeting was adjourned at 4:00 pm.